

MADISON COUNTY  
PERSONNEL ACTION

Department Road Department Employee Name Johnny House  
Job title Tractor Driver Employee SS # \_\_\_\_\_  
Effective Date October 15, 2018

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  If so, whom? Harold Branson

Rate of Pay \$ 12.00 per hour

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Cornelius Bacon Signature  Date 10-4-18

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Road Department Employee Name Marcel Lee  
Job title Tractor Driver Employee SS # \_\_\_\_\_  
Effective Date October 15, 2018

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  If so, whom? Edwin Ephrom  
Rate of Pay \$ 12.00 per hour

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Cornelius Bacon Signature *Cornelius Bacon* Date 10-4-18

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

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